

**MINUTES OF THE AUGUST 11, 2026 REGULAR MEETING OF THE  
ARMAND J. BRINKHAUS COMMUNITY LIBRARY DISTRICT  
BOARD OF COMMISSIONERS**

The Board of Commissioners of the Armand J. Brinkhaus, Sr., South St. Landry Community Library District met in a public meeting in the meeting room at the library, 235 Marie Street, Sunset, Louisiana at 6:00 p.m., August 11, 2026 as per the meeting notice posted at the Library on August 7, 2026 used the same Agenda which was so posted. The posted Notice and Agenda are made a part of the minutes herein.

Members of the board present were: Andy Dakin, Susan Fontenot, Celeste Hebert, Charles James, and Charles Richard

Members of the Board absent were: members yet to be appointed from Grand Coteau and Cankton

Also present were: Barbara Malbrue, Tricia Schroedter

The meeting was called to order and the "Pledge of Allegiance" was recited at 6:04 p.m.

Celeste Hebert **moved** and Charles Richard **2<sup>nd</sup> a motion** to dispense with the reading of the minutes from the May 12, 2026 regular board meeting and to accept minutes as presented. **Motion passed unanimously.**

**Chairman's Comments and Announcements:** Andy Dakin asked to amend the Agenda to move Auditor's Report to first business. **Charles Richard made a motion to move Auditor's Report and Celeste Hebert 2<sup>nd</sup> the motion. The motion passed unanimously.**

**Auditor's Report:** Dana Quebedeaux, CPA explained the Financial Report stating that there were no findings, all records were in order. **Charles Richard made a motion to accept the Auditor's Report and Celeste Hebert 2<sup>nd</sup> the motion. The motion passed unanimously.**

**Friends' Report:** Judy Courville current president of the Friends organization. Susan Fontenot said she will contact Judy and will include her in future meeting notice emails.

**Librarian's Report:** (See Report) Barbara Malbrue stated stats for June and July slightly increased. She also stated she would like to see raises for workers. She asked about donating old equipment, and Andy stated that we would need an intergovernmental agreement and would have to be exchanged for like value. If the items have no value, then you can just throw them away. She also discussed the 2027 Summer and Fall programming. Barbara asked about a policy to destroy old documents. After discussion, it was suggested that Barbara contact the state library or other libraries about their record retention. **Charles Richard made a motion to accept the Librarian's report and Celeste Hebert 2<sup>nd</sup> the motion. Passed unanimously.**

**Business Manager's Report:** (See Report) Tricia Schroedter explained her report and stated that we are in a good place financially for raises. **Charles James made a motion to accept the Business Manager's Report and Celeste Hebert 2<sup>nd</sup> the motion. Passed unanimously.**

**Old Business:** Andy reminded everyone of the forms and trainings that need to be completed for members serving on this board.

**Public Comment:** None

**New Business:** Board went into Executive Session to discuss employee's performance and raises. After this session, **Celeste Hebert moved that the board approve a 3% Cost of Living Adjustment for all employees starting next pay period. Duly 2<sup>nd</sup> by Charles Richard. The motion passed unanimously.** Andy stated that he will look at State Library reports on salaries and we will revisit this in November.

**Other Business:** None

**Celeste Hebert moved and Charles James 2<sup>nd</sup> a motion to adjourn the meeting. Motion passed without objection.**

The meeting was adjourned at 7:23 p.m.