

**ARMAND J. BRINKHAUS COMMUNITY LIBRARY DISTRICT
BOARD OF COMMISSIONERS' MEETING
FEBRUARY 10, 2026**

The Board of Commissioners of the Armand J. Brinkhaus, Sr., South St. Landry Community Library District met in a public meeting at the library, 235 Marie Street, Sunset, Louisiana at 6:00 p.m., Tuesday, February 10, 2026 as per the meeting notice posted at the library and used the same Agenda which was so posted. The posted Notice and agenda are made a part of the minutes here.

Members Present: Susan Fontenot, Charles Richard, Celeste Hebert, and Andy Dakin.

Absent: Charles James

Also Present: Barbara Malbrue and Tricia Schroedter

Call to Order

Meeting was called to order at 6:08 PM

Pledge of Allegiance

Reading and Approval of the Minutes of the Last Meeting

- Reading and Approval of the Minutes of the Last Meeting: Motion made by Susan Fontenot, and duly seconded by Charles Richard, motion passed unanimously.

Chairman's Comments and Announcements: Andy Dakin

- Chairman Dakin wished everyone a Happy New Year and Susan a Happy Birthday.

Friends' Report: Debra Constantine

- The new president of the friends, Ms. Debra Constantine, was not present;

Librarian's Report: Barbara Malbrue

- See the Librarian's Report attached hereto
- It was determined that the used furniture (sofa and chair) will be donated to a charitable organization
- A discussion was had concerning methods of advertising the library's presence in the community. We will look into the cost of a mailing to all taxpayers in the district in conjunction with the summer programs
- Motion to accept the Librarian's Report made by Celeste Hebert, seconded by Susan Fontenot and passed unanimously

Business Manager's Report: Tricia Schroedter

- See the Business Manager's Report attached hereto
- Total cash available: \$655,619
- A discussion was had concerning our contract with Brightspeed, Barbara is satisfied with the service; we will see what happens once the bids for this year are received

- Motion made by Celeste Hebert and 2nd by Charles Richard to accept the Business Manager's Report. Motion passed unanimously

OLD BUSINESS:

- Reminder: Ethics Training needs to be completed (Copies of Certificates of Completion to Business Manager for her files) <https://laethics.net/EthicsTraining>
- Reminder: Preventing Sexual Harassment Training should be completed <http://extranet.state.lib.la.us/psh/login.html> (Copies of Certificates of Completion to Business Manager for her files)

NEW BUSINESS:

- Public Comment Period
- A motion was made by Celeste Hebert and seconded by Susan Fontenot to authorize the Chairman to sign the compliance questionnaire for the auditors, motion passed unanimously

ANY OTHER BUSINESS:

File financial disclosure before May 15, 2026

ADJOURN

Moved by Susan Fontenot and 2nd by Charles James to adjourn. **Motion passed. Meeting adjourned 6:35 PM**

REMINDERS: May MEETING: May 12, 2026

- Elect Officers
- Vote to approve the annual tax milage

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Barbara Malbrue at (337) 662-3442 describing the assistance that is necessary.